



**Portland Public Schools Collaborative
2018-19 Pre-Kindergarten Program Information and Pre-Registration**

To complete registration for Pre-K you must complete all 4 STEPS:

STEP 1 – Pre-Registration

Pre-Registration forms will be accepted from **February 26 - March 9, 2018.**

Pick up an application from:

- Any of our Portland Public Elementary Schools
- Central Office/Multilingual Center
- Online at www.portlandschools.org

*Return completed Pre-Registration forms to your neighborhood elementary school.
Forms received after **March 9th** will be placed on a waitlist.*

STEP 2 – Selection by Lottery as needed (week of March 12th, 2018)

Classrooms will serve 16 students. If more than 16 register per classroom a lottery will be held. Students who receive a slot will be notified by mail after the lottery the week of March 12, 2018.

STEP 3 – Student Enrollment

Enrollment must be completed between **March 19 and April 20, 2018.**

You will be given enrollment instructions when your child has been accepted into the pre-k program. If enrollment deadline is missed your child will be placed on the waitlist.

STEP 4 – Pre-K developmental Screening

Pre-K developmental screening will take place in May/June 2018.
An appointment date/time will be mailed to you.

**Transportation is NOT provided for the Pre-K program.
Parents MUST provide transportation to and from school.**





Location	Residency in...	Approximate Hours
East End Community School* (1 classroom)	East End neighborhood	8:30-2:50
Presumpscot Elementary School* (1 classroom)	Presumpscot neighborhood	8:45-2:45
Riverton Elementary School* (2 classrooms)	Riverton neighborhood	8:30-1:30
The Opportunity Alliance * (1 classroom)	Reiche neighborhood	8:30-1:30
Hall Elementary School (1 classroom)	Hall, Lyseth, Longfellow, Ocean	8:30-1:30
PATHS (1 classroom)	Hall, Lyseth, Longfellow, Ocean neighborhoods	8:30-1:15
Youth and Family Outreach	Hall, Lyseth, Longfellow, Ocean OR Any family requiring child care before or after the Pre K school day	Pre K 8:30-1:30 <i>Child Care available, cost will apply</i>

*School-wide Title I schools

- Your child **must** be 4 years old on or before October 15, 2018 to be eligible for the program and also be a resident of Portland, Maine.
- Students will be placed in classrooms by their neighborhood school, if they do not have a neighborhood school they will be placed in district lottery for the Hall, PATHS and YFO classrooms.
- This free, public Pre-Kindergarten program is currently a partnership between the Portland Public Schools, Youth and Family Outreach, The Opportunity Alliance, and Catherine Morrill Day Nursery.

If you have questions, please call 874-8237. If you need translation/interpretation services, please call the Multilingual Center at 874-8135.



PORTLAND PUBLIC SCHOOLS

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Portland Public Schools Collaborative 2018-19 Pre-Kindergarten Program STEP 1: Pre-Registration

Name of Child: _____ Neighborhood School: _____

Date of Birth: ____/____/____ (must be October 16, 2013 through October 15, 2014)
Month Day Year

Gender: ____ Male ____ Female

Name of Parent/Guardian: _____

Address: _____ Portland, ME Zip code: _____

Phone Number: _____ Email: _____

Do you need an interpreter? ____ Yes ____ No If yes, what language(s): _____

Is (or was) your child enrolled in: (please circle all that apply)

- Child Development Services Occupational Therapy Physical Therapy Speech Therapy
Play Group Preschool Child Care Head Start

Does your family require child care before or after the Pre-K school day? Yes No
(child care option only available at limited sites through lottery process, cost for this before/after care will apply)

According to the chart below, is your family income more than what is listed for your family size? (please circle): Yes No

Size of family (number of all family members)	2	3	4	5	6	7	8
Total Annual Family Income	\$16,240	\$20,420	\$24,600	\$28,780	\$32,960	\$37,140	\$41,320 (add \$4,180 for each additional member)

I understand that Transportation is not provided and I am able to transport my child to and from Pre-K.

I understand that I must complete enrollment and screening to secure a spot for my child in Pre-K.

(parent signature)

(date)

Please return this completed pre-registration and the Language Use Survey to your neighborhood school or send to: Portland Public Schools, Attn: Pre-K, 353 Cumberland Avenue, Portland, ME 04101
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Language Use Survey

Dear Parent/Guardian:

Maine welcomes families of all cultural and linguistic backgrounds. Speaking more than one language is a valuable asset, and we encourage families to maintain their languages while learning English. Students who speak or understand another language may be entitled to support to improve their English in order to meet Maine's challenging academic standards. The following questions, required for all students from pre-kindergarten through grade 12, will help your school determine whether your child may benefit from English language support services. If a language other than English is indicated, your child will be administered an English language screener. Depending on your child's score, your child may be classified as an English Learner and eligible for English language support. If you would like this letter and the survey below to be provided in another language, or if you would like an interpreter, your school will fulfill those requests. If you have questions about this survey, please contact your school principal. Be assured that your answers will be used only for educational purposes. The completed survey will be kept in your student's permanent file, and only school staff will have access to it. No school employee may inquire about the immigration status of any member of your family.

Thank you for providing this information, and I wish your student great academic success.

Sincerely,

Nancy Mullins

Director of ESOL and Bilingual Programs, Maine Department of Education

LANGUAGE USE SURVEY

Student's Name: _____ Date of Birth: _____

School: _____ Anticipated Grade: _____

Please do not leave any question unanswered.

1. What language(s) did your child **first** speak or understand?
2. What language(s) does your child **most easily** speak or understand?
3. What language(s) do those who interact with your child **frequently** (daily or at least several times per week) use with your child?

Parent/Guardian Signature: _____ Date: _____

School Use

Post-enrollment identification: If no language other than English is indicated by a parent/guardian on this survey, an English language screener may be administered only if one or both of the questions below is answered affirmatively by a teacher.

- 1) Have you observed the student use a language other than English?
- 2) Has the student indicated to you that he/she uses a language other than English?

Teacher Signature: _____ Date: _____